

WILLOW
SPRING
VINEYARDS

Haverhill, Massachusetts



Welcome

In 2000 the Parker family purchased the barn and property at 840 West Lowell Ave in Haverhill, MA from the Ray family. Built in the 1700s and used as a dairy barn as late as the 1940s, Willow Spring Farm had many functions in its more than two hundred year history. First, the Parker family cleared the grounds for the vineyard. In 2002, the first vines were planted. With an abundance of research the barn was disassembled. A new foundation became home to the 18th century structure. In 2011, Willow Spring Vineyards was born and the dream of weddings was realized.

We are happy to have you and your guests as part of our family.
- Jim & Cindy Parker





*"Thank you so much for helping our wedding go smoothly. We had a blast! I can't imagine the wedding being any better than it was. There wasn't a single person present that didn't love your place."
~ Mike & Beth*

*"We appreciate the time you took to meet with us and your attention to detail. Thank you for making this a weekend we'll never forget!"
~ Elizabeth & Emily*



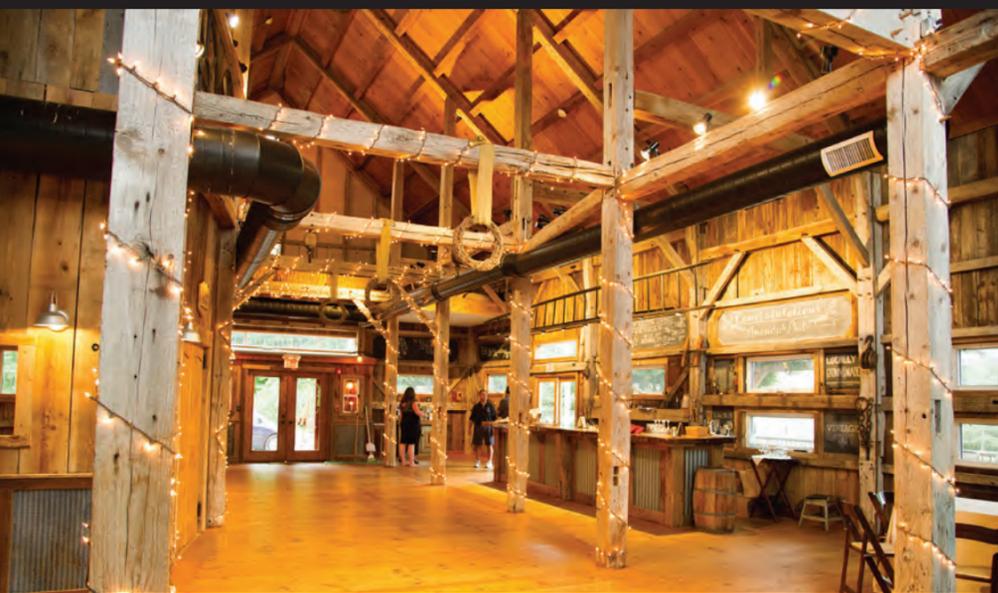
The hand-hewn, post and beam barn offers an intimate setting that evokes the romance of yesteryear. Its rustic charm creates an atmosphere that brings people together. Celebrations with up to 99 guests will dine and dance surrounded by rustic elegance while enjoying modern conveniences provided by solar panels and geothermal heating and air conditioning. The manicured lawn behind the barn can host up to 200 guests in a tent from May through October.

A gorgeous wrap-around deck provides panoramic views of the working farm. Partially covered, this space is ideal for relaxing before dinner or can be utilized for smaller ceremonies. The lower vineyard is the picture perfect place to exchange your vows by the kissing tree. The wine wagon extends the antique barn feel to the ceremony site. Virtually anywhere on our farm offers views of the vineyards, the lawn, the ceremony site, and the forest beyond.

Setting

Regardless of the time of year Willow Spring Vineyards offers a picture perfect setting for an unforgettable celebration. The more than twenty acres of land is home to our beautifully restored 18th century barn which sits between two acres of vineyards and is just 30 miles north of Boston.

*Whatever your wishes are,
we will help make them come true.*



Weddings & Events

Willow Spring Vineyards is the perfect location for all of life's celebrations. Whether you're planning a wedding, bridal shower, anniversary, birthday party, or holiday celebration Willow Spring combines rustic elegance with New England charm guaranteed to make your day memorable.

Hosting only one event per day, we focus on you alone. Our professional staff will assist you in every detail throughout your celebration day. Complete vendor coordination means you'll spend more time enjoying your party.

Willow Spring Vineyards has specifically chosen our exclusive caterers to ensure the best quality, food, and service, and to share our vision of splendor

"We will never forget what you did for us to make our wedding so special."
~ Phil, Amanda, and Max

"Thank you again for helping to make our reception a fantastic one. Everything was perfect. I'm still trying to get over the fact the barn looked exactly how I had imagined it!" ~ Cindy & Jean



Questions & Answers

WHAT IS INCLUDED IN MY PACKAGE?

Our barn package hosts up to 99 guests. It includes a day-of event manager for the duration of your event, exclusive use and set up of the barn and deck, vineyard and grounds for pictures, farm style tables with floor length ivory linens for guests, folding garden fruitwood chairs*, ample on-site parking, a cake table, and bar service for the duration of your event.

* Other chair options are available; fees are dependent on chair style and type.

WHAT IS INCLUDED IN MY TENT PACKAGE?

Our tent package hosts up to 200 guests. It includes a day-of event manager for the duration of your event, exclusive use and set up of the barn and deck, vineyard and grounds for pictures, farm style tables with floor length ivory linens for guests, folding garden fruitwood chairs*, ample on-site parking, a cake table, a portable bar and bartender, and executive restroom rentals for the duration of your event.

* Other chair options are available; fees are dependent on chair style and type.

WHAT IS INCLUDED IN MY CEREMONY PACKAGE?

Ceremony packages include: one hour rehearsal with the event manager (generally Thursdays), set up and break down of ceremony site, white garden chairs, and up to an hour for your ceremony with manager to help organize and direct your bridal party and guests. Additionally, the bridal suite is available for the bridal party an hour before the ceremony start time.

WHAT IS THE DEPOSIT?

We require a \$500 deposit to secure a date. From there, 50% of the remaining balance is due within sixty (60) days of booking. The final balance is due thirty (30) days prior to the event. When booking less than three months in advance, 50% is due upfront. All deposits must be paid with cash, check, or money order and are non-refundable.

DOES WILLOW SPRING VINEYARDS PROVIDE THE CATERING? CAN WE BRING OUR OWN FOOD?

We work closely with our list of exclusive caterers to provide you with the best possible food and service. All food must be provided by our caterers.

DOES THE BARN HAVE AIR CONDITIONING / HEAT?

Yes! Our geothermal system, powered by electricity provided by our solar panels, both heats and cools the barn so it is completely climate controlled while remaining a green building.

IS THERE POWER AT THE CEREMONY SITE?

There is no power at the ceremony site. We do not have any objections if your DJ would like to bring a sound system and generator for the ceremony.

DO I NEED A COORDINATOR OR IS ONE PROVIDED?

Your package includes a day of event manager. This person will be available by email/phone/text/skype for questions. The event coordinator will meet you approximately one month prior to your event to discuss all event related details. Our professional staff will then implement your timeline, check in with all vendors, and keep your schedule to ensure you spend more time enjoying the party.

HOW MANY GUESTS ARE SEATED AT EACH TABLE?

Our tables are 8-foot farm table style that can accommodate 8 – 10 guests per table. Tent packages have the additional option of 60-inch round tables also seating 8 – 10 guests. Head table set up is set up for each couple's preference.

ARE THERE ANY ADDITIONAL FEES?

In addition to taxes, Willow Spring Vineyards requires you to purchase a single day host liability insurance for your event. This additional requirement is not paid to WSV; you would purchase this from the insurance carrier of your choice. Upgrade packages are available for additional cost but are not required.

WHAT ARE THE LIMITATIONS ON DECORATIONS?

The barn lends itself to minimal need for decorations. Flames (i.e. candles) and balloons are not allowed in the barn. Any decorations to be hung from posts, walls, decking, etc., must be approved by the day of event manager. Willow Spring Vineyards staff does not set up décor, centerpieces, flowers, etc. If you would like to add this service please inquire with day of event manager.

CAN WE BRING OUR OWN BEVERAGES?

No. All beverages must be provided by Willow Spring Vineyards.

WHAT ARE THE BAR OPTIONS?

You have the option of hosting a bar or having a cash bar. Host bars can be arranged based on a certain amount of time (i.e. cocktail hour) or for a certain dollar amount. Host bars are subject to tax and gratuity. Willow Spring Vineyards also offers toast options.

IS THERE A BRIDAL SUITE?

Yes, Willow Spring Vineyards has a bridal suite available for weddings for the bride and groom throughout the event. If you are having your ceremony on the property the bridal suite is also available one hour prior to the ceremony start time.

IN CASE OF INCLEMENT WEATHER, WHAT HAPPENS TO AN OUTDOOR WEDDING?

In the event of inclement weather we will work with you to choose from the options of the deck, in the loft space, or inside the barn.

WHAT TIMES ARE AVAILABLE FOR MY CEREMONY?

Willow Spring Vineyards hosts one event per day. Your event can start any time between 8:00 AM and 8:00 PM. Last call is ½ hour before the end of your event. Events must end by midnight.

ARE THERE ANY NOISE RESTRICTIONS?

We are located in a residential neighborhood. Out of respect to our neighbors and due to the residential restrictions, sounds are required to be limited after 10:00 P.M. Your day of event manager will coordinate with vendors to assure this happens.

IS THE VENUE WHEELCHAIR ACCESSIBLE?

Yes. The first floor of the barn (the function space) including the bathrooms is completely ADA compliant / wheelchair accessible. The ceremony site is also wheelchair accessible and also has a drop off / pick up location.

WHERE CAN WE TAKE PICTURES?

The grounds are available to you for the day; any option is a great one. Unlimited choice of backdrops including wooded glade, rolling lawns, vineyards, granite staircase and original stone wall make for amazing portraits. Ask a Willow Spring staff member to point out a few of their favorites.

CAN MY DOG BE IN THE WEDDING?

We love pets and consider them part of the family. You will need to sign an additional waiver, clean up after your pet, and take responsibility for any damages. In addition, because pets will not be allowed in the barn for the reception, appropriate accommodations must be arranged.

If you have any questions that have not been answered we encourage you to contact us! 978-374-1473 ext. 222



Valued Professionals...

Thank you for considering Willow Spring Vineyards for your upcoming event. We understand the details that go into creating a remarkable celebration which reflects your taste, style and budget. Included below are our valued professionals whose service we recommend based on our past work experience.

ACCOMMODATIONS

Andover Inn.....	978.775.4908.....	11
DoubleTree by Hilton Boston Andover....	978.725.4447.....	18
Hampton Inn by Hilton.....	978.374.7755.....	15

BAKERY / WEDDING CAKES

Frederick's Pastries, LLC.....	603.882.7725 / 978.208.7806..	9
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BRIDAL GOWNS

The Classic Couple.....	978-373-7413.....	15
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CATERERS

A Day To Remember.....	617.281.7396.....	10
Tuscan Catering.....	603.912.5467.....	12
Two Chefs Are Better Than One Catering....	978.970.0212.....	19
Vinwood Caterers.....	978.356.3273.....	16

DENTAL

Salem Centre for Orthodontix.....	603.898.4722.....	17
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ENTERTAINMENT

A Goodtime DJ's.....	800.783.3866.....	11
Last Call Productions.....	508.641.2019.....	9

FLORISTS

Ford Flower Co., LLC.....	603.893.9955.....	14
Petal Pushers of Pelham.....	978.265.5413 / 603.401.1767	10
Susannes's Weddings.....	603.329.5280.....	13

INVITATIONS

Elaine A. Barker Paper Potpourri.....	978.372.3861.....	16
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LIMOUSINE

Black Tie Limousine, Inc.....	800.624.9990.....	14
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PARTY RENTALS

Apex Tent Rental.....	603.382.1777.....	8
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PHOTOGRAPHERS

A Photographic Memory.....	888.436.8648.....	18
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TUXEDOS

EZ Way Cleaners.....	978.852.4215.....	13
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Wedding Checklist

10-12 MONTHS TO GO

- Work out budget & establish priorities
- Compile your preliminary guest list
- Choose your wedding party
- Find a venue for ceremony & reception and reserve your dates
- Do you need wedding insurance?
- Find your vendors, assemble an all-star team
- When you hire a vendor, get all the details in writing & read your contracts!
- Find a dress & start assembling the perfect accessories

6-9 MONTHS TO GO

- Meet with your Floral Designer
- Taste & choose wedding Cake Designer
- Hire DJ/Entertainment for your ceremony, cocktail hour and reception
- Choose style & wording for invitations
- Create gift registry
- Arrange hotel room blocks for guests and book your own suite
- Shop for bridesmaid/flower girl dresses
- Arrange and book transportation
- Plan bridal shower/bachelorette details

3-5 MONTHS TO GO

- Book rehearsal & rehearsal dinner location
- Put together rehearsal dinner guest list
- Order wedding favors for your guests
- Shop for & reserve men's formalwear
- Concentrate on finalizing the:
 - Guest List, acquire mailing addresses
 - Invitation wording
 - Ceremony readings and vows
- Do make-up & hair trial
- Shop & purchase wedding rings
- Research single day host liability insurance
- Finalize honeymoon plans & obtain all necessary documents

6-8 WEEKS TO GO

- Mail invitations, record RSVP's & meal choices
- Touch base with vendors to confirm date, deposits & details
- Research marriage license requirements & name-change paperwork
- Dress fittings, buy proper undergarments
- Schedule your 30-day sit down with your wedding day coordinator
- Purchase you single day host liability insurance policy

3-5 WEEKS TO GO

- Send rehearsal dinner invitations
- Finalize & Confirm
 - Wedding vows & readings with Officiant
 - Shot list with your Photo/Videographer
 - Song list for your DJ/Entertainment
 - Wedding night/honeymoon accommodations
- Meet with your wedding day coordinator for final, timelines, layouts, etc.
- Final payment and liability insurance due
- Thank you gifts for the wedding party
- Final dress fitting. Bring your shoes and accessories for the full impact.
- Hunt down whoever hasn't RSVP'd yet.

1-2 WEEKS TO GO

- Final count to your caterer/venue
- Arrange seating charts and placecards
- Pick up your gown

THE DAY BEFORE

- Determine final payments and tips for vendors if needed
- Assign a person to hand out at the reception
- Assign someone to take home your gifts
- Attend the rehearsal and dinner and give wedding party gifts
- Relax and enjoy!



Company: _____

Contact Person: _____

Phone Number / Email / Website: _____

Notes: _____

Company: _____

Contact Person: _____

Phone Number / Email / Website: _____

Notes: _____

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